



उत्तर पूर्वीय पुलिस अकादमी/North Eastern Police Academy
भारत सरकार / Govt. of India
गृह मंत्रालय / Ministry of Home Affairs
उमसाव, / Umsaw/ मेघालय / Meghalaya - 793 123
Tele-Fax-0364-2570466 Email. nepa-meg@nic.in

19420-21

26

To,

Shri Ram Sharan
Clerk, NEPA
Departmental Canteen,
Umiam, Meghalaya

Sub :- Information under RTI.
Sir,

On receipt of Rs. 26/- on 24/3/2018, the information as provided by the Deemed Public Information Officer is being given to you.

1. There are no existing RRs for NEPA Canteen staff at present. However, the proposed RRs for the following posts are enclosed herewith as asked for –
(i) Manager (Grade-II) (ii) Assistant Manager-cum-Store Keeper (iii) Clerk
(iv) Canteen Attendants.
2. The post of Canteen Manager is lying vacant w.e.f. 20/09/2015.
3. The post of Assistant Manager-cum- Store Keeper has not been created.
4. At present there are 275 sanctioned posts in NEPA.

In case, you are not satisfied with the information provided, you may appeal to Appellate Authority within 30 days from the date of receipt of this letter.

Address of Appellate Authority –

Kala Ramachandran, IPS
The Director / Appellate Authority
North Eastern Police Academy
Umsaw-793 123, Umiam, Meghalaya

Yours faithfully,


(J K Dwivedi)

Asstt. Director (Law)/CPIO

Copy to :
1 Computer Section – for uploading the NEPA Website.




(J K Dwivedi)

Asstt. Director (Law)/CPIO

[To be published in the Gazette of India Part II, section 3, Sub-section (i)]

Government of India
Ministry of Home Affairs

New Delhi, the

2016.

Notification

123
127

Constitution, the President hereby makes the following rules for regulating the method of recruitment to the post of **Manager Grade-II** in the Ministry of Home Affairs, North Eastern Police Academy, Shillong, namely:-

1. Short title and commencement.- (1) These rules may be called the North Eastern Police Academy, Barapani, Group 'B' Post Recruitment Rules, 2016.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Number of posts, Classification and pay band and grade pay or pay scale. - The number of posts, their classification and the pay band and grade pay or pay scale attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. Method of recruitment, age- limit, qualifications, etc.- The method of recruitment, age-limit, qualification and other matters relating thereto shall be as specified in columns (5) to (13) of the Schedule.

4. Disqualification. - No person,-

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said posts:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and other party to the marriage and there are other grounds for so doing exempt any person from the operation of this rule.

5. Power to relax.- Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order for reasons to be recorded in writing, and in consultation with Union Public Service Commission relax any of the provisions of these rules with respect to any class or category of persons.

6. Saving. - Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Schedule Castes, the Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

f28

Schedule

Name of the post. 1.	Number of post. 2.	Classification. 3.	Pay band
Manager (Grade-II)	01* 2016 *Subject to variation dependent on workload.	General Central Service, Group 'B', Non-Gazetted, Non- Ministerial.	Pay band-2 (Rs.9300-3480)

Whether selection post or non-selection post. 5,	Age limit for direct recruits. 6.	Educational and other qualification required for direct recruits. 7.	Whether age and education direct recruits will apply in the
Not applicable	Not applicable.	Not applicable	Not applicable.

Period of probation, if any. 9.	Method of recruitment, whether by direct recruitment or promotion or deputation / absorption and percentage of the vacancies to be filled up by various methods. 10.	In case of recruitment by promotion or deputation or absorption, grades from absorption to be made. 11.
Two years	Composite Method (Deputation/promotion).	<p>Deputation: Officers under the Central Government -</p> <p>(a) (i) Holding analogous post on regular basis in the parent cadre or department (ii) Assistant Manager-cum-Store Keeper with at least ten years' service PB-1, Rs. 5200-20200 with grade pay of Rs. 2400/-; and</p> <p>(b) possessing the following educational qualifications and experience:-</p> <p>(i) Bachelor Degree of Commerce/Business studies/Economics/Public university/Institution.</p> <p>(ii) Two years experience in Accounts from a Government office or Autonomous/Statutory organizations.</p> <p>Note 1: The departmental officers in the feeder category who are in the deputation are not eligible for consideration for appointment on deputation or absorption. Similarly, deputationists shall not</p>



(13)

		<p>eligible for consideration for appointment by promotion.</p> <p>Note 2: For the purpose of appointment on deputation (including short term contract) on a regular basis by an officer prior to the 1st January, 2006 or the date from which the revised pay structure has been implemented based on the recommendations of the Sixth Central Pay Commission has been extended, the service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the said pay Commission except where there has been merger of more than one grade with a common grade pay or pay scale, and where this benefit will extend to the grade with that grade pay or pay scale is the normal replacement grade without any upgrade.</p> <p>Note 3: Period of deputation including period of deputation in another ex-cadre immediately preceding this appointment in the same or some other organisation or department shall not be counted towards the maximum age limit for appointment by deputation (including short-term contract) as on the closing date of receipt of applications.</p> <p>Promotion:</p> <p>(i) The Departmental Assistant Manager-cum Storekeeper in the Pay Band-1 of Rs. 2400/- with ten years' regular service in the grade; and</p> <p>(ii) having the educational qualifications and experience prescribed for consideration on deputation basis is considering with outsiders. If the departmental candidate is selected for the post, the post shall be treated as having been filled up by promotion.</p>
--	--	--

On the basis, the service rendered in the revised pay structure shall be deemed to be extended based on the recommendations of the Sixth Central Pay Commission and shall be deemed to be in the corresponding grade scale of pay into one grade for the post(s) for which the post is to be filled up.

Period of deputation immediately preceding this appointment shall not be exceeding five years.

Pay Band-1 of Rs. 2400-20200 with grade pay of Rs. 1800/-.

Appointment on deputation to the post is not necessary.

If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
12	13
Group 'B' Departmental Confirmation Committee (in case of promotion) consisting of:- (1) Director, North Eastern Police Academy, Shillong- Chairman, (2) Joint Director, North Eastern Police Academy, Shillong- Member, (3) Deputy Director, North Eastern Police Academy, Shillong- Member.	Consultation with Union Public Service Commission is not necessary.

[File No. 23012/10/2012]

(Ajay Kumar Si)
Secretary to the Govt. of



Notification

126
130

In exercise of the powers conferred by the provision to article 309 of the Constitution

Assistant Manager- Cum-Store Keeper, Clerk, Halwai-cum-Cook, Assistant Halwai-Cum-Cook and Canteen Attendants in the Ministry of Home Affairs, North Eastern Police Academy, Shillong, namely:-

1. Short title and commencement.- (1) These rules may be called the North Eastern Police Academy, Barapani, Group 'C' Posts Recruitment Rules, 2016.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Number of posts, Classification and pay band and grade pay or pay scale. - The number of posts, their classification and the pay band and grade pay or pay scale attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. Method of recruitment, age- limit, qualifications, etc.- The method of recruitment, age-limit, qualification and other matters relating thereto shall be as specified in columns (5) to (13) of the Schedule.

4. Disqualification. - No person,-

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said posts:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and other party to the marriage and there are other grounds for so doing exempt any person from the operation of this rule.

5. Power to relax.- Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order for reasons to be recorded in writing, and in consultation with Competent Authority to relax any of the provisions of these rules with respect to any class or category of persons.

6. Saving. - Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Schedule Castes, the Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Schedule

Name of the post.	Number of post.	Classification.	Pay band and grade pay.
1.	2.	3.	4.
1. Assistant Manager-cum- Store Keeper	01* 2016 *Subject to variation dependent on workload.	General Central Service, Group 'C', Non-Gazetted, Non- Ministerial.	Pay band 1,(Rs.5200-20200) plus grade pay of Rs.2400.

Whether selection or non-selection post	Age limit for direct recruits.	Educational and other qualification required for direct recruits.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.
5.	6.	7.	8.
Non-selection	Not applicable.	Not applicable.	No.

Period of probation, if any.	Method of recruitment, whether direct recruitment or promotion or deputation / absorption and percentage of vacancies to be filled up by various methods.	In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made.
9.	10.	11.
Not applicable.	Promotion failing which by deputation.	<p>Promotion:</p> <p>A. (i) The Departmental Canteen Clerks in the Pay Band-1, Rs. 5200-20,200 plus grade pay of Rs. 1900 with at-least eight years' regular service in the grade, and;</p> <p>(ii) Halwai-cum-cook with five years regular service in Pay Band-1, Rs. 5200-20,200 plus grade pay of Rs. 2000/- with two years' experience in handling stores/accounts and possessing educational qualification as prescribed for directly recruited clerk with 12th class pass with Commerce.</p> <p>Note 1: For the purpose of computing minimum qualifying service for promotion, the service rendered on deputation shall be counted.</p>

132

regular basis by an officer prior to 1st January, 2006 the date from which the revised pay 6th Central Pay Commission recommendations has been extended, shall be deemed to be the corresponding grade pay/pay scale extended based on the recommendations of the

Note 2.- Where juniors who have completed their qualifying/eligibility service are promoted, their seniors would also be considered provided they are not less than half of such qualifying/eligibility service or more than half of such qualifying/eligibility service or less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.

Deputation:
Officers of the Central Government -
(a)(i) holding analogous post on regular basis; or
(ii) with at-least eight (08) years' regular service in pay band-1, ₹ 5200-20200 with grade pay of ₹ 1900/-;
(b) possessing the following educational qualification as prescribed for direct recruits:-
(i) Bachelor degree in Commerce or Graduate degree in any discipline from a recognised university with one year Diploma in Book Keeping/Store keeping .
(iii) Three years' experience in a Government Department/Undertaking in handling of accounts/ Accounts.

Note 1: Qualification(s) are relaxable at the discretion of Competent Authority for the reasons to be recorded in writing in the case of candidate otherwise well qualified.

Note 2: The qualification(s) regarding experience is/are relaxable at the discretion of the Competent Authority for the reasons to be recorded in writing is of the opinion that sufficient number of candidates belonging to these communities possessing the requisite experience are not likely to be available to fill up the vacancies immediately preceding this appointment in the same or some other organisation or department of the Central Government shall not including short-term contract) shall not be exceeding 56 years as on the closing date of receipt of application.

structure based on the service rendered in the Commission.
being considered for the requisite years, whichever is the least, shall be taken into consideration along with their
of ₹ 1900/-.
university with one
s/ Accounts.
to be recorded in
Competent Authority
candidates belonging to
fill up the vacancies
immediately preceding
Government shall not
including short-term

If a Departmental Promotion Committee exists, what is its composition.	12	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	13
Group 'C' Departmental Promotion Committee consisting of		Consultation with Union Public Service Commission is not necessary.	

133

(1) Joint Director, North Eastern Police Academy, Shillong- Chairman,	
(1) Deputy Director, North Eastern Police Academy, Shillong- Member,	
(1) Assistant Director, North Eastern Police Academy, Shillong- Member.	

	2.	3.	
2. Cler	02* 2016 *Subject to variation dependent on workload.	General Central Service, Group 'C', Non-Gazetted, Non- Ministerial.	Pay band-1: Rs.5200 plus grade pay of Rs.1900.

	6.	7.	
Non-section.	Not applicable.	Not applicable.	

	10.	11.	
Not applicable.	100% Promotion.	<p>Promotion: The departmental Canteen Attendants with at least three (3) years regular service in the F Rs. 1800/-.</p> <p>Two week training on Organizational Behaviour, Communication Skill and Accounting Programme shall be provided to the Canteen Attendants for promotion to the post of Clerk from ISTM or any other institute or State Government.</p> <p>Note:1 For the purpose of computing minimum qualifying service for promotion, the service rendered by an officer prior to 1.1.2006 the date from which the revised pay structure based on the recommendations of the Commission has been extended, shall be deemed to be service rendered in the corresponding grade pay on the recommendations of the Commission.</p> <p>Note: 2 "Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service".</p>	

200 plus grade pay of

8.
Not Applicable.

5200- 20200 Grade Pay

es shall be desirable for
gnized by Govt. of India

ndered on a regular basis
h CPC recommendations
ay scale extended based

dered for promotion, their
lity service by more than
ully completed probation
already completed such

them.

Note 3: The departmental officers in the feeder category who are in the direct line of promotion will be eligible for consideration for appointment on deputation or absorption. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 4: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department shall not ordinarily exceed 3 years. The maximum age limit for appointment by deputation (including short-term contract) shall not be exceeded 56 years as on the closing date of receipt of applications.

Note 5: For the purpose of appointment on deputation (including short term contract) basis, the service rendered on a regular basis by an officer prior to the 1st January, 2006 or the date from which the revised pay structure based on the recommendations of the Sixth Central Pay Commission has been extended shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendation of the said pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the post(s) for which the grade pay or pay scale is the normal replacement grade without any upgradation.

Promotion-

The departmental Assistant Halwai-cum Cook with at-least three (03) years regular service in the Pay Band-1, Rs. 5200-20,200 plus Grade Pay of Rs. 1900 in the grade.

Note:1 For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1/1/2006 or the date from which the revised pay structure based on the 6th CPC recommendations has been extended, shall be deemed to be service rendered in the corresponding grade Pay/Pay Scale extended based on the recommendations of the commission.

Note:2 "Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered, provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service".

12		13
Group 'C' Departmental Promotion Committee (for confirmation) consisting of:- (1) Joint Director, North Eastern Police Academy, Shillong- Chairman, (2) Deputy Director, North Eastern Police Academy, Shillong- Member, (3) Assistant Director, North Eastern Police Academy, Shillong- Member.		Consultation with Union Public Service Commission is necessary.

(13)

1.	2.	3.	
4. Assistant Halwai-cum-cook	01* 2016 *Subject to variation dependent on workload.	General Central Service, Group 'C', Non-Gazetted, Non-Ministerial.	Pay band-1: Rs.5200-20,200+Grade Pay of Rs.1800.

5.	6.	7.	8.
Non-selection.	Not applicable.	Not applicable	No

9.	10.	11.
Two years.	100% By Promotion	<p>Promotion-</p> <p>Canteen Attendant in the Pay Band-1, Rs. 5200-20,200+Grade Pay of Rs. 1800 w service.</p> <p>A Trade test shall be got conducted by the Departmental Promotion Committee with maintenance of hygiene etc.</p> <p>Note:1 For the purpose of computing minimum qualifying service for promotion, the service rendered by an officer prior to 1/1/2006 / the date from which the revised pay structure based on the recommendations of the commission.</p> <p>Note:2 "Where juniors who have completed their qualifying/eligibility service are being considered for promotion, the seniors would also be considered, provided they are not short of the requisite qualifying/eligibility service or two years, whichever is less, and have completed the requisite period for promotion to the next higher grade along with their juniors who have completed their qualifying/eligibility service".</p>

12	13
Group 'C' Departmental Promotion Committee (for confirmation) consisting of	Consultation with Union Public Service Commission is not necessary

10713/2016 India - and Rev

21/02/2016

(1) Joint Director, North Eastern Police Academy, Shillong- Chairman, (1) Deputy Director, North Eastern Police Academy, Shillong- Member, (1) Assistant Director, North Eastern Police Academy, Shillong- Member.	
--	--

1.	2.	3.	
5. Canteen Attendant	07* 2016 *Subject to variation dependent on workload.	General Central Service, Group 'C', Non-Gazetted, Non- Ministerial.	Pay band-1: Rs.5200-20000 plus grade pay of Rs.1800

5.	6.	7.
Not applicable.	Between 18-25 years. (Relaxable for Government Servant upto the age of forty years in the case of general candidates and upto forty years in the case of candidates belonging to the scheduled castes or scheduled Tribes in accordance with the instructions issued by the Central Government) from time to time.) Note 1.- The crucial date for determining the age limit shall be the closing date for receipt of applications from India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipal, Tripura, Sikkim, Ladakh, Division of Jammu and Kashmir, Lahaul and Spiti District and Pangji, Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep). Note 2.- The crucial date for determining the age limit in the case of candidates from employment exchange shall be the closing date upto which the Employment Exchange is asked to submit the names.	years in or order dates in or order District last

8	9	10	11
Not applicable	Two years	By Direct Recruitment	Not applicable.

12	13
----	----

AB... Griev... Train

1/1/1

Group 'C' Departmental Promotion Committee (for confirmation) consisting of (1) Joint Director, North Eastern Police Academy, Shillong- Chairman, (1) Deputy Director, North Eastern Police Academy, Shillong- Member, (1) Assistant Director, North Eastern Police Academy, Shillong- Member.	Consultation with Union Public Service Commission is not necessary.
---	---

1.	2.	3.	4.
6. Safai wala	01* 2016 *Subject to variation dependent on workload.	General Central Service, Group 'C', Non-Gazetted, Non- Ministerial.	Pay band-1: Rs.5200-20200 Grade pay of Rs.1800.

5.	6.	7.
Non-selection	Between 18-25 years. (Relaxable for Government Servant upto the age of forty years in the case of general candidates and upto forty-f in the case of candidates belonging to the scheduled castes or scheduled Tribes in accordance with the instructions issued by the Central Government) from time to time.) Note 1.- The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Nagaland, Tripura, Sikkim, Ladakh, Division of Jammu and Kashmir, Lahaul and Spiti District and Pangji, Sub Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep). Note 2.- The crucial date for determining the age limit in the case of candidates from employment exchange shall be the date upto which the Employment Exchange is asked to submit the names.	Matriculate or equivalent

8	9	10	11
Not applicable	Two years	Direct Recruitment	Not applicable.

12	13
Group 'C' Departmental Promotion Committee (for confirmation) consisting of (1) Joint Director, North Eastern Police Academy, Shillong- Chairman, (1) Deputy Director, North Eastern Police Academy, Shillong- Member, (1) Assistant Director, North Eastern Police Academy, Shillong- Member.	Not applicable.

File No. 23012/10/2012-

Under S

(Ajay Kumar Sir
y to the Government of I
Tel No. 23094